

# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Nadder Centre, Weaveland Road, Tisbury, SP3 6HJ  
**Date:** 26 July 2017  
**Start Time:** 6.30 pm  
**Finish Time:** 8.20 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jose Green (Chairman), Cllr Pauline Church (Vice Chairman), Cllr George Jeans, Cllr Tony Deane and Cllr Bridget Wayman

### **Wiltshire Council Officers**

Stephen Harris, Community Engagement Manager

### **Town and Parish Councillors**

Bishopstone Parish Council – M Ash  
Fovant Parish Council – W Holmes & T Phillips  
Hindon Parish Council – D Robertson  
Mere Parish Council – K Symonds  
Sedgehill and Semley Parish Council – A Ebbens  
Swallowcliffe Parish Council – S Banas  
Tisbury Parish Council – J Amos  
West Tisbury Parish Council – I Lacy

### **Partners**

Wiltshire Police – Matt Holland and Andy Fee  
Wiltshire Fire and Rescue Service – Jason Moncrieff

**Total in attendance: 31**

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| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| 20                     | <p><u>Welcome and Introductions</u></p> <p>The Chairman, Cllr Jose Green, welcomed everyone to the meeting of the South West Wiltshire Area Board.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 21                     | <p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Lisa Moore, Democratic Services Officer</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 22                     | <p><u>Declarations of Interest</u></p> <p>There were none.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 23                     | <p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 31 May, were agreed as a correct record and signed by the Chairman.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 24                     | <p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• A Health Fair was scheduled for September 27 at the Nadder Centre. Anyone wishing to showcase their expertise in any health care provision, please contact Steve Harris.</li> <li>• The next CATG meeting would take place on September 13.</li> <li>• A public meeting would be held on 27 July, at the Guild Hall in Shaftesbury at 7pm to discuss plans for the Westminster Memorial Hospital. This was connected to the Save our Beds campaign.</li> <li>• The passing out parade for the recent Area Board funded Salamander course held in the area would be held on Friday 28 July at Mere fire station at 1pm.</li> <li>• 2 x consultations:<br/>draft housing site allocation plan – July 14 – sep 22 Paper attached to the agenda, includes the housing settlement boundaries.</li> <li>• Waste Strategy consultation to come in August, regarding the current services and how they may be improved.</li> </ul> |

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|    | <ul style="list-style-type: none"> <li>• 2 new council houses in East Knoyle opened last week.</li> <li>• Thanks to David Lacey and Jasper Bacon in all of their hard work in the success of the Tisbury dance event. Tisbury receive £500 as a result of that successful evening.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 25 | <p><u>Warm and Well Initiative - Dorset and Wiltshire Fire Service</u></p> <p>Jon MacDonald, Safe and Well Advisor for Dorset and Wiltshire Fire and Rescue Service, was in attendance to present information on fire safety and the Safe and Well Initiative. Some of the points covered in his presentation included:</p> <p><u>What is a Safe &amp; Well visit?</u><br/>A home and person risk assessment to identify potential hazards within the home and through education and advice, measures are put in place to reduce them.</p> <p><u>Reasons to carry out Safe &amp; Well tests:</u></p> <ul style="list-style-type: none"> <li>• To decrease the number of deaths and injuries caused by fire within the home through educating residents on fire safety.</li> <li>• To encourage a 'healthy conversation' with the occupier to identify potential areas where improvements may be made to health or wellbeing.</li> </ul> <p><u>Eligibility criteria:</u></p> <ul style="list-style-type: none"> <li>• Are aged 65 or over</li> <li>• Smoker</li> <li>• Live alone</li> <li>• Never worked</li> <li>• Have mobility issues or other disability</li> <li>• Hearing/vision impairment</li> <li>• Have any children aged 5 or under</li> <li>• Live in a thatched, mobile home or house boat</li> </ul> <p><u>How the visits are delivered:</u></p> <ul style="list-style-type: none"> <li>• There are a team of Safe &amp; Well Advisors across both Counties</li> <li>• They are there to provide advice, information and practical measures that will reduce the risk of ill health and hospital admissions.</li> <li>• The aim is to educate occupiers through signposting to partners and interventions.</li> </ul> <p><u>How to request a visit:</u></p> <ul style="list-style-type: none"> <li>• Once a request is received, a member of the team will make contact by telephone to make a suitable appointment.</li> </ul> |

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|    | <ul style="list-style-type: none"> <li>• The information given is advice only.</li> <li>• To register you can call 0800 0382323</li> <li>• or visit the web page: <a href="http://dwfire.org.uk">dwfire.org.uk</a></li> </ul> <p><u>Questions and comments included:</u></p> <ul style="list-style-type: none"> <li>• What can we expect in terms of a response in rural areas like Bowerchalke? – <u>Answer:</u> The performance standard in the Community Safety Plan states that on 75% of occasions, we will achieve our response standards based on a 10-minute response time including all call handling and travel time. However, Bowerchalke is very rural and will have a slower response. The three closest stations are Tisbury, Wilton and Cranborne. Depending on the location of the fire service appliances at that moment the appliances could be approximately 20 minutes. So, if you are in an area where you are 15 -20 mins from a fire station that enforces the need for a Safe &amp; Well check, as prevention is better than cure.</li> <li>• Do you have anything that we can put on our village websites? <u>Answer:</u> Yes I will provide Steve with something.</li> <li>• Which type of adaptors are not recommended? – <u>Answer:</u> The old fashioned cube adaptors, they get overloaded and hot, it would be best to replace with a strip adaptor.</li> <li>• If we are not to use washing machines overnight, what are fire services doing to liaise with energy companies who give cheaper tariffs for night use? <u>Answer:</u> not many people still have those types of tariffs. Cllr Jeans also added that he had seen over 20 appliance fires through his working life. He recommended to turn appliances off over night for safety.</li> </ul> |
| 26 | <p><u>Area Board projects update</u></p> <p>Community Engagement Manager, Steve Harris gave an update on the Boards projects and priorities, the main points covered included:</p> <ul style="list-style-type: none"> <li>• A meeting around river improvement was held in Wilton. A couple of potential projects arose from the meeting which required further investigation.</li> <li>• White lining scheme update – Steve is still chasing for feedback on progress and will report back next time.</li> </ul> <p><u>Community Speed Indicator Device Scheme</u></p> <p>Cllr Deane updated that 25 parishes had responded with interest in a scheme. The board had already a scheme in operation with its own device, this was administered by Cllr Jeans. The Area Board initiative to provide supportive funding to parishes to form consortiums, who would then purchase their own devices Cllr Deane proposed that the Board increased the amount of funds allocated to this project for 2017/18.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

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|    | <p>Cllr Deane proposed to increase the funding from £8,000 to £12,500 to support up to 8 schemes.</p> <p><u>Questions and comments:</u></p> <ul style="list-style-type: none"> <li>• Any concerns with the grouping could be looked into prior to funding being released to the groups.</li> <li>• Bishopstone, Broad Chalke and Bowerchalke are all happy with their grouping and are ready to go. They are ready to make an application for the funding element. <u>Answer:</u> once the board has allocated the funds, then the CEM will be able to liaise with the Cllrs to discuss the grouping. Once that has been sorted, the scheme can move forward quickly.</li> <li>• The Community SID is a separate scheme in operation at the moment and was moved by Cllr Jeans under insurance he had taken out. That scheme could not be used on Highways land due to insurance restrictions. The new scheme would be insured under the parish insurance and would enable the SIDs to be placed on Highways land.</li> <li>• Can the device be used in a 20mph limit area? <u>Answer:</u> In some instances yes, but not all sites would meet the criteria. The Highways Officer will check all proposed sites and feedback whether they are appropriate or not.</li> <li>• Sedgehill and Semley – You need to buy in a proper testing and maintenance scheme with a maintenance contract for standard care across all 8 purchased, for the future.</li> </ul> <p>Cllr Jeans noted that this scheme was solely to offer parishes funding towards the purchase of a SID, the future care of the device and how that was paid for and managed would be down to the consortiums themselves.</p> <p>Cllr Deane and Steve would be working on a guidance note to be circulated to all parishes involved in the scheme, detailing the next steps.</p> <p style="text-align: center;"><b>Action: The CEM would circulate the proposed groupings.</b></p> <p style="text-align: center;"><b><u>Decision</u></b><br/> <b>The South West Wiltshire Area Board allocated a further £4,500 to the Community Speed Indicator Device Initiative for 2017/18.</b></p> |
| 27 | <p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Police – Matt Holland and Andy Fee</u><br/> Andy covered the West Wiltshire area, from the A30 northwards including Tisbury and Mere.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

CPT Officer's pro-active at dealing with high risk offenders and repeat offenders. On Monday, we will be setting up a new team in the west of Wiltshire, Detective sergeant and 6 police staff, tasked by Andy who would hold a weekly tasking meeting with the team. Listening to parishes and looking at all the crime reported to make effective use of the resources. Looking at dwelling burglary in particular.

Matt – Community Policing coordinator for Wilton and Wilton Rural, highlighted that there had started to be some reports of hare coursing. PCSO Clarke was planning another rural operation during August. In Salisbury, to tackle the supply of class A drugs, a major operation was deployed where 100 Officers were out making arrests. Criminals local and from further afield were taken in to custody.

Questions:

- Zeals is close to Somerset, what are we going to do about having a better relationship with Avon & Somerset Constabulary in catching criminals once over the boundary. Answer: Criminals don't respect borders and we will work with bordering forces to tackle cross border crime. We also have regular information sharing meetings with our neighbouring colleagues. All of our tri forces sections are with Avon and Somerset, so quite often we have officers coming in from other areas to assist on operations.
- Could we decide to prioritise from a parish point of view, if we liaise with you on issues we have identified. Answer: Absolutely, we are shaping our priorities by information that comes in to us, this includes local knowledge coming from the Parish Councils. The Community Cordinators are key and our PCSOs are valuable in liaising with the community.
- Do you give updates on the community messaging? Answer: Yes we do give update, the new Community Messaging system gives some updates, Matt still produces weekly and daily crime updates.

#### Dorset & Wiltshire Fire & Rescue Service – Jason Moncrieff

A written report was attached to the agenda.

Tragedy at Grenfel Towers had occurred, since then all high-rise buildings were being revisited by the Fire Safety team to check that they were all safe the majority of those were not in Wiltshire. It had been confirmed that Salisbury District Hospital did not have the same cladding which had caused an issue.

The Stay put Strategy, is safe to use but it was based on effective fire safety measures, and Grenfel Towers had several issues. Further information can be found on the website.

Co-responding for Mere and Tisbury had only been one incident recroded for the perior. One significant RTC, with nothing on the A303.

The false alarms reported covers a range of buildings, such as a smoke alarm in a private house, or even in Wilton House. We do assess this and if there were evidence that too many were being recorded from one property then we would go and speak to them to address this.

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|    | <p>Some new trainees were expected to finish training shortly and will be able to cover at Wilton which will improve availability.</p> <p>The Board noted the written updates from NHS Wiltshire and Healthwatch.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 28 | <p><u>Local Youth Network (LYN)</u></p> <p>The Board noted the report attached to the agenda, which detailed one application for funding from the Youth budget.</p> <p>Cllr Wayman noted that the LYN looked at the application and had recommended that it was deferred until a further update on the relocation of the applicant was available.</p> <p>The Members considered the recommendation to defer the application.</p> <p><b><u>Decision</u></b><br/> <b>The application from Tisbury Gymnastics was refused.</b><br/> <b>Reason</b><br/> <b>As any funding, would be supporting a business venture rather than a community project.</b></p>      |
| 29 | <p><u>Community Area Transport Group (CATG) Update</u></p> <p>The update on the 20mph scheme had now been circulated to parishes for consideration.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 30 | <p><u>Nadder Centre</u></p> <p>Cllr Tony Deane gave an update to the Board following the last Nadder Centre Board meeting. Dr Carlton Brand had attended the meeting, where he had put forward his plan to appoint a new Client Manager for the Centre. Further details of that appointment would be available in due course.</p>                                                                                                                                                                                                                                                                                                                           |
| 31 | <p><u>Health &amp; Wellbeing Group</u></p> <p>The Board noted the minutes of the last group meeting held on 14 June 2017.</p> <p><u>Tea events</u><br/> We talked about the Sunday Tea at Three, but since then we have been doing teas liaising with Seeds4Success, we would be holding some in Mere in August, then extending out to Tisbury and rural areas. Cllr Wayman and her team had also been looking at holding some teas in her rural areas also.</p> <p><u>Chat Mats</u><br/> This was an initiative where cafes have sessions for socially isolated people to come along and use the colour of a mat on the table to indicate whether they</p> |

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|    | <p>wish to talk to someone or not, turning it green side up indicates they wish to speak and having it red side up means no thank you.</p> <p><u>Health Fair</u><br/>Keen for this to be successful, on the day of national fitness, for anyone to come along and present something that will help people to be healthy.</p>                                                                                                                                                                                                                                                                                                                |
| 32 | <p><u>Community Safety Group</u></p> <p>The Board noted the minutes of the last Community Safety Group meeting held on 19 June 2017, and considered the draft Terms of Reference of the Group, as attached to the agenda.</p> <p>It was noted that the timings of the meeting would be looked at.</p> <p>The CEM would circulate an email to parishes letting them know that the meetings are coming up so that they can submit anything for consideration if unable to attend.</p> <p><b><u>Decision</u></b><br/><b>The South West Wiltshire Area Board approved the Terms of Reference of the Community Safety Group for 2017/18.</b></p> |
| 33 | <p><u>Area Board Funding</u></p> <p>The Board considered the application for funding from the Community Area Grant Scheme, as attached to the agenda.</p> <p>Applicants present were invited to speak in support of their project.</p> <p><b><u>Decision</u></b><br/><b>Mere Parish Council was awarded £2,000 towards the auto regulator for the town clock.</b></p> <p><b><i>Reason</i></b><br/><b><i>The application met the Community Area Grant Criteria for 2017/18.</i></b></p>                                                                                                                                                      |
| 34 | <p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 11 October 2017, 6.30pm at Nadder Hall, Tisbury.</p>                                                                                                                                                                                                                                                                                                                                                                                                       |